

School Discipline Data Collection 2004-2005 OPI Personnel Resources

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School Discipline Data Collection 2004-2005 Resources on the Web

**School Discipline Training Module
on the Web – electronic application
instructions:**

<http://www.opi.state.mt.us/streamer/schooldiscipline/>

**Quicktime
software**



Instruction Manual on the Web at:
<http://opi.state.mt.us><http://www.opi.state.mt.us/streamer/schooldiscipline/>

School Discipline Data Collection 2004-2005 What Are We Looking For?

- Data on incidents that involve enrolled students and result in an out-of-school suspension or expulsion of any length, or
- Data on incidents of weapons, drugs or violence that involve a non-student.

School Discipline Data Collection 2004-2005 Firearms Incidents

Firearms Incident Codes:

- Handgun (code 11)
- Shotgun/Rifle (code 12)
- Other Firearms (code 13)

Requirements:

- NEW: Action code for a student may be either suspension (code 400 or 410) or expulsion (code 250 or 260)
- Must have either Full Year Removal or Shortened Removal Box Checked

School Discipline Data Collection 2004-2005 Incidents for Reporting

The data collection is incident driven
– we want to know all about an
incident:

- What happened
- When it happened
- Where it took place
- If there were victims
- Who the perpetrators were, and
- If a perpetrator was a student, what action was taken.

School Discipline Data Collection 2004-2005

Federal Reporting Requirements

- ESEA, Title XIV, Part F – Gun-Free Schools Act (GFSA) – The GFSA requires the state education agency to provide data annually to the U.S. Department of Education to ensure the implementation of the Act. Data provided on incidents that involve firearms satisfy this requirement.
- ESEA, Title IV – Safe and Drug-Free Schools and Communities Act (SDFSCA) – The SDFSCA requires the state education agency to report data annually on incidents of prohibited behavior on school property, including information about those committing the offense and those victimized by the incident.
- Individuals with Disabilities Education Act (IDEA), Part B, Annual Data Report – The state education agency is required to report data annually on incidents involving students with disabilities who have been suspended or expelled for weapons or drugs violations, as well as students unilaterally removed (suspended/expelled) for more than 10 days, or a series of suspensions that totals more than 10 days during the school year reported.

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Federal Reporting Requirements (continued)

- ESEA, Title IX – Unsafe School Choice Option (NCLB) – The U.S. Department of Education requires the state education agency to report annually on the number of schools identified as “persistently dangerous.” The following definition of “persistently dangerous” has been developed by the OPI in consultation with local education agencies and other interested parties:

“A Montana public elementary or secondary school is considered to be persistently dangerous if each of the following two conditions exist:

- in each of three consecutive years, the school has a federal or state gun-free schools violation [incident] or a violent criminal offense [incident] has been committed on school property, and
- in any two years within a three-year period, the school has experienced expulsions for drug, alcohol, weapons, or violence that exceed one of the following rates:
 - more than 5 expulsions for a school of less than 250 students,
 - more than 10 expulsions for a school of more than 250 students, but less than 1,000 students,
 - more than 15 expulsions for a school of more than 1,000 students.”

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School / School District Data Reporting

- A completed report form from each school in every school district must be submitted.
- If a school has no incidents to report, check “no incidents” box and submit.
- School districts are responsible for submitting data for ALL schools in the district (*the OPI will not consider data to be complete until the data have been submitted at the district level*).

School Discipline Data Collection 2004-2005 Perpetrator Identifier

- Should not identify the student – do not use student name (may use student initials, numbers or any combination of both).
- Must be unique to that student at that school.
- If the student is involved in additional incidents, use the exact same identifier for each additional incident.

School Discipline Data Collection 2004-2005 Submittal Process

- Data should not be submitted until the end of the school year so that all incidents are reported (the electronic application will not allow submittal to be performed before May 1, 2005).
- The school district is responsible for submitting data for all school in the district.
- Last day to submit school discipline data is June 30, 2005.

School Discipline Data Collection 2004-2005

Incident Example

Student violated attendance policy - suspended for 1 day without services.

Incident Information:

- Month = month incident occurred
- Location Code = 100 (on campus)
- Incident Code = 1200 (attendance policy violation)
- Victim Code = 700 (no victims)

Perpetrator Information:

- Perpetrator Identifier = provided by school/district
- Perpetrator Code = 100 (student)
- Gender/Race Codes
- Program Status Code = 11 (regular ed)
- Action Code = 410 (suspension without services)
- # of Days = 1

School Discipline Data Collection

2004-2005 Incident Example

Two students fighting in park adjacent to school - student gets bloody lip. Both suspended for 3 days without services.

Incident Information:

- Month = month incident occurred
- Location Code = 200 (off campus)
- Incident Code = 1700 (fighting - mutual altercation)
- Victim Code = 700 (none)

Perpetrator Information:

First Perpetrator:

- Perpetrator Identifier = provided by school/district
- Perpetrator Code = 100 (student)
- Gender/Race
- Program Status Code = 11 (regular ed)
- Action Code = 410 (susp without services)
- # of Days = 3

Second Perpetrator:

- Perpetrator Identifier = provided by school/district
- Perpetrator Code = 100 (student)
- Gender/Race
- Program Status Code = 11 (regular ed)
- Action Code = 410 (susp without services)
- # of Days = 3

School Discipline Data Collection

2004-2005 Incident Example

Three students fighting in school parking lot - one pulls a knife that is less than 2.5 inches long. No injuries. Two students suspended 3 days without services and the student who pulled the knife (also is special ed) suspended 5 days with services because he is beyond 10 days a student with disabilities can be suspended without services.

Incident Information:

- Month = month incident occurred
- Location Code = 100 (on campus)
- Incident Code = 1700 (fighting-mutual altercation)
97 (other weapons)
- Victim Code = 700 (none)

Perpetrator Information:

First Perpetrator:

- Perpetrator Identifier = provided by school/district
- Perpetrator Code = 100 (student)
- Gender/Race
- Program Status Code = 11 (regular ed)
- Action Code = 410 (susp without services)
- # of Days = 3

Second Perpetrator:

- Perpetrator Identifier = provided by school/district
- Perpetrator Code = 100 (student)
- Gender/Race
- Program Status Code = 11 (regular ed)

- Action Code = 410 (susp without services)
- # of Days = 3

Third Perpetrator:

- Perpetrator Identifier = provided by school/district
- Perpetrator Code = 100 (student)
- Gender/Race
- Program Status Code = 12 (spec ed)
- Disability = disability code
- Action Code = 400 (susp with services)
- # of Days = 5

School Discipline Data Collection

2004-2005

Incident Example

A student beats up a teacher severely enough that police are called. The student is immediately suspended and a board meeting is called. The board expels the student for rest of year without services.

Incident Information:

- Month = month incident occurred
- Location = 100 (on campus)
- Incident = 1300 (aggravated assault)
- Victim = 200 (sch personnel)
- # of Victims = 1

Perpetrator Information:

- Perpetrator Identifier = provided by school/district
- Perpetrator Code = 100 (student)
- Gender/Race = entered
- Program Status Code = 11 (regular ed)
- Action Code = 260 (expelled without services)
- # of Days = 180

School Discipline Data Collection

2004-2005 Incident Example

Two students fighting on last day of school on school grounds. The fight is serious enough that the police are called. Normally result in suspension, however, since it's last day of school, there is no out-of-school suspension.

Incident Information:

- Month = month incident occurred
- Location Code = 100 (on campus)
- Incident Code = 1700 (fighting-mutual altercation)
- Victim Code = 700 (none)

Perpetrator Information:

First Perpetrator:

- Perpetrator Identifier = provided by school/district
- Perpetrator Code = 100 (student)
- Gender/Race
- Program Status Code = 11 (regular ed)
- Action Code = 410 (susp without services)
- # of Days = .5

Second Perpetrator:

- Perpetrator Identifier = provided by school/district
- Perpetrator Code = 100 (student)
- Gender/Race
- Program Status Code = 11 (regular ed)
- Action Code = 410 (susp without services)
- # of Days = .5